



Rouse Hill Rugby League Club INCORPORATED

Call for Nominations for the position of Elected Director

1. The Annual General Meeting of the Junior League is to be held on **20th October 2025**
2. Nominations are hereby called for persons to stand for election as an Elected Director of the Rouse Hill Junior Rugby League Board at that meeting.
3. Nominations must be made on the Nomination Form, which **accompanies** this form.

Nominations by means of the Nomination Form must be received by the Secretary not less than 35 days before the AGM Date being due **15th September 2025**

Emailed to secretary@rousehillrhinos.com.au

4. The qualifications and job description of the role of Elected Director are as follows:

Qualifications

Each person who is nominated (each a "Nominee"):

- (a) must be eligible pursuant to Clause 15 of the Constitution
- (b) must be an "Individual Member", that is a person recognised by the Rouse Hill Rugby League Club as an Individual Member.
- (c) by virtue of the law and the Constitution, must not:
 - (i) be under 18 years of age.
 - (ii) be bankrupt.
 - (iii) be of unsound mind;
 - (iv) be a person subject to a current resolution of the Board as being a person who:
 - (A) has acted in a manner unbecoming a member; or
 - (B) has acted in a manner prejudicial to any Junior League; or
 - (C) has brought any Junior League or Association into disrepute; or
 - (D) is prohibited from being a Director of a corporation under the Corporations Act 2001 (Cth); or
- (d) must not be a person who would on election as a Director, by reason of that person's existing role (or roles) in any other entity (or entities), have any material conflict of interest;
- (e) must, at the time of accepting nomination for election as a Director, disclose to the Board:
 - (i) any roles and/or positions held by them with any Club(s) which is (are) a Member of the Junior League or otherwise affiliated with the Junior League.
 - (ii) any roles and/or positions held by them with any entity which, upon their election, would give rise to a material conflict of interest; and

- (iii) any actions or omissions of the Nominee in the three (3) years preceding the date of this document:
 - (A) which would have involved conduct unbecoming of a person if the person was a Director of the Board; or
 - (B) which, if they were made known publicly, could, or would, bring the Rouse Hill Rhinos Rugby League Club, Junior League, or Rugby League, into disrepute.
- (f) must have demonstrated:
 - (i) a commitment to Rugby League in general, and a commitment to Rugby League in the District.
 - (ii) a commitment to respectful and moral behaviour; and
 - (iii) a level of leadership and competence in the administration of organisations; and
- (g) commits, if Elected as a Director in that role:
 - (i) to act in a manner which promotes good governance and the objects of the Junior League's Constitution.
 - (ii) to the promotion of Rugby League in the District and the general interests of the Members.
 - (iii) to act with reasonable concern and diligence.
 - (iv) not to misuse the position or information they gain as a Director.
 - (v) to disclose conflicts of interest.
 - (vi) to ensure that the Club is responsibly financially managed.
 - (vii) not to allow the Club to operate while it is insolvent.

Job Description

What is the role of the Committee?

A Club Committee is the group of people, elected according to the rules or constitution of the Club to run the Club on behalf of the members and to plan strategically and implement measures to ensure the sustainable future of the Club.

Responsibilities of the Committee

There are many duties to be covered by a sporting Club Committee, some of those include: -

Comply with all legislation, especially:

- Association Incorporation legislation.
 - Member protection, welfare and safety.
 - Fund-raising legislation.
 - Food handling legislation.
 - Liquor licensing laws.
- Ensure the Club is run according to its Rules (constitution), purpose, policies and procedures. If you are on the Committee, it is essential that you have a copy of the Rules, understand them thoroughly and run your Club according to them. In many cases the Club Rules will also define additional responsibilities for the Committee and its office holders
 - Oversee the financial affairs of the Club, ensuring the Club stays solvent (which simply means being able to pay your Clubs bills as and when they become due).
 - Ensure the sustainability of the Club. Most people link Club sustainability simply refers to financial sustainability, but it also relates to ensuring the Club has a sustainable number of participants and volunteers, access to suitable facilities as and when you need them (both for social activities and sport participation) and often overlooked but vitally important is community support.
 - Create and maintain a risk management plan that minimises risks associated with Club all Club activities, not just the sporting risks.

- Plan, define and deliver the Club's objectives and strategic plan for the future.
- Create your Club culture and ensure expectations are met.
- Ensure the sporting, competitive and social needs of members are met.
- Recruit, empower, recognise, reward and maintain Club volunteers.
- Create and implement a succession plan for all roles within the Club, ensuring that the next generation of volunteers are being identified, developed and trained.
- Regularly communicate with Club members.
- Collect, protect, maintain and hand over critical Club information from one year to the next.

Acceptance of Nomination

Any Nomination for the position of an Elected Director of the Rouse Hill Rhinos Rugby League Club of any person who, in the opinion of the Board (acting reasonably and expressed in a resolution of the Board) does not meet the Qualifications shall not qualify as a valid nomination. Any such resolution of the Board must be passed by not less than 50% of the members of the Board.

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Signed

Print Name

Date

Secretary, Rouse Hill Rhinos Rugby League Club Incorporated